



Uploading Additional Documentation

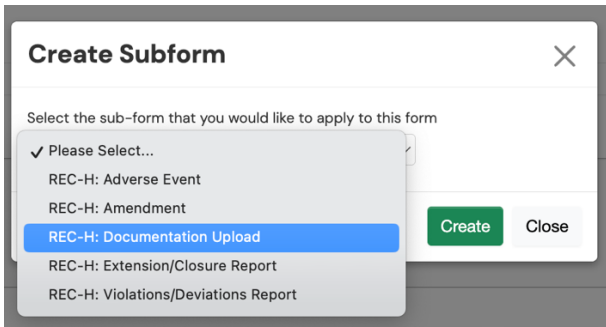
The documentation upload sub-form can be used after approval has been granted to a project to upload additional documentation that may have been requested, for example, an updated permit letter.

It can only be created after your ethics application has been approved.

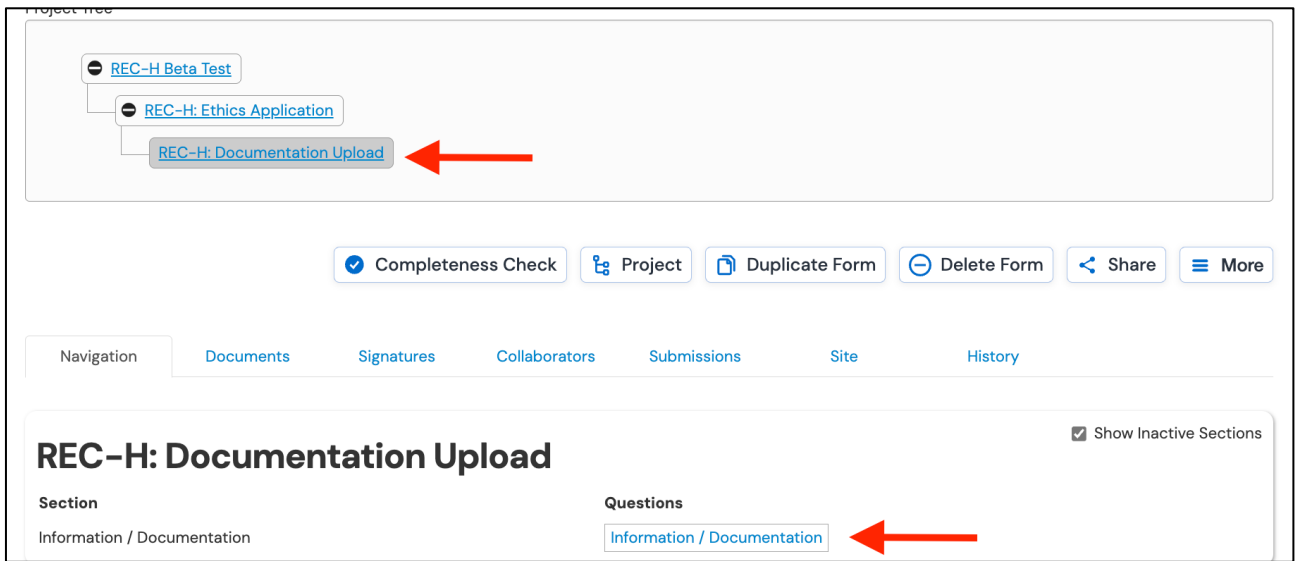
Open the project that you want to upload additional documentation to and click [Create Sub Form].

The screenshot shows the MEOS interface. At the top left, there is a "Project Tree" section with a dropdown menu showing "REC-H Beta Test" and "REC-H: Ethics Application". Below the project tree, there is a row of buttons: "Completeness Check" (with a checkmark icon), "Create Sub Form" (with a plus icon and highlighted by a red arrow), "Project" (with a gear icon), "Share" (with a share icon), and "More" (with a hamburger menu icon). Below this row is a navigation bar with tabs: "Navigation", "Documents", "Signatures", "Collaborators", "Submissions", "Site", and "History". The main content area is titled "REC-H: Ethics Application" and has a "Show Inactive Sections" checkbox. Below the title, there are two sections: "Section" and "Questions". Under "Section", there is a tab for "Section I: Risk Assessment". Under "Questions", there is a tab for "Risk Assessment".

Select Documentation Upload from the dropdown and click [Create].



Click on the question section, complete the form, sign and it will automatically submit.



The Documentation Upload form will appear as a sub-form of your project in the Work Area.

Project Title	Project ID	Owner	Date Created	Date Modified
REC-H Beta Test	2897	Ms Michelle Barnett	05/02/2026 09:36	06/02/2026 03:14

Form Title	Form Reference	Review Reference	App Type	Status	Form Owner
REC-H: Ethics Application	N/A	N/A	N/A	Approved	Ms Michelle Barnett
REC-H: Documentation Upload	N/A	N/A	N/A	Unsubmitted	Ms Michelle Barnett