**Nelson Mandela University**

**2025 POSTDOCTORAL AND RESEARCH FELLOWSHIPS**

**APPLICATION FORM**

(To be completed by prospective Host)

Application form to be submitted *via* email to:

Ms Welma van Heerden (Welma.vanheerden@mandela.ac.za)

|  |
| --- |
| 1. **Select Fellowship Category *(x)***
 |
|  | Postdoctoral Fellowship |
|  | Research Fellowship |

|  |
| --- |
| 1. **Details of Prospective Host**
 |
| Name of Host (full names and surname) |  |
| Title of Host |  |
| Host Department |  |
| Host Faculty |  |
| Host’s telephone number |  |
| Host’s e-mail address |  |
| Host’s employment position at Nelson Mandela University: (Briefly outline your position, nature of employment and duration of employment, e.g. ‘*Associate Professor employed on three year contract from 2021-2024’ or ‘Professor, permanently employed at Nelson Mandela University since 2011’*) |
|  |
| Host’s academic research experience over past 5 years: (Provide a summary incl. number of publications and local/international conference presentations, supervision, research collaboration, previous experience in hosting Postdoctoral Fellows) |
|  |
| 1. **Details of prospective Fellow**
 |
| First name(s) |  |
| Surname |  |
| Race |  |
| Gender |  |
| Citizenship |  |
| Age |  |
| Telephone number |  |
| E-mail address |  |
| Physical address |  |
| Institution where the doctoral degree was obtained and graduation date |
|  |
| 1. **Research project proposal (maximum 5 pages)**
 |
| Project Short Title |  |
| Descriptive Title of Proposed Research |  |
| Fellowship commencement date *(yyyy/mm/dd)* |  |
| Research rationale and motivation |
| Problem identification |
| Alignment of proposed research to the Institutional Research Themes |
| Research aims and objectives |
| Detailed work plan with activities and time frames (i.e. two years for postdoctoral fellows and three years for research fellows) |
| Expected outputs for the duration of the fellowship |
| **5. Declaration** |
| I (Host name) ……………………………………………………………………declare that:* I have read and accept the information pertaining to the Postdoctoral & Research Fellowships Policy and as contained in the Department of Research Capacity Development’s Postdoctoral & Research Fellowships Guideline Document.
* I accept that it remains my responsibility to secure alternative (external or internal) funding for the extension of the fellowship beyond the period stipulated in the Policy.
 |
| Signature: |  |
| Date: |  |
| **7. Recommendations** |
| **HoD:**Comments: ……………………………………………………………………………Name: ……………………………………………………………………………….…Signature: ………………………………………………………………………………Date: …………………………………………………………………………………… |
| **DoS:**Comments: ……………………………………………………………………………Name: ……………………………………………………………………………….…Signature: ………………………………………………………………………………Date: ……………………………………………………………………………………**Executive Dean:**Comments: …………………………………………………………………………………………………………………………………………………………………….…Name: ……………………………………………………………………………….…Signature: ………………………………………………………………………………Date: …………………………………………………………………………………… |

**CHECKLIST**

Kindly ensure that your application includes the mandatory attachments listed below *prior* to submission. Applications that do not include any one of these attachments will be considered incomplete:

* Host researcher’s CV
* CV of prospective fellow
* Host letter of support indicating that the necessary research infrastructure, resources and funds for undertaking the research and supporting the fellow exists within their faculty/school/department. (Including but not limited to research running costs, access to the library, a computer or access to computing facilities, and the costs associated with conference participation)
* Two letters of reference for the prospective fellow
* Certified copy of the fellow’s ID/passport
* Certified copy of the fellow’s doctoral qualification. For those awaiting graduation, an institutional letter stating that the requirements for the doctoral qualification have been fulfilled. Doctoral candidates awaiting the outcome of their thesis examination must attach a letter from their current institution confirming that their doctoral thesis is under examination.