



Standard Operating Procedures
Research Ethics Committee (Human) (REC-H)

- Research among Nelson Mandela University staff and/or students

1 RESEARCH AMONG NELSON MANDELA UNIVERSITY STAFF AND/OR STUDENTS

1.1 GATEKEEPERS PERMISSION

1. Relevant gatekeepers are required to be approached in order to gain access to participants *after* REC-H approval of the study and *prior* to recruitment.
2. All communications granting permission to access staff and/or students must be retained by researchers for possible active monitoring or auditing of the study.

1.2 UNIVERSITY STAFF AS PARTICIPANTS

1. Subsequent to REC-H review and approval of the study, researchers must request and obtain permission from the DVC Research, Innovation and Internationalisation (DVC: RII) (refer to [https://rd.mandela.ac.za/Research-Ethics/Research-Ethics-Committee-Human-\(REC-H\)/External-Parties-wishing-to-conduct-Research-using](https://rd.mandela.ac.za/Research-Ethics/Research-Ethics-Committee-Human-(REC-H)/External-Parties-wishing-to-conduct-Research-using)) in order to access University staff for research purposes.
2. All requests must have prior research ethics approval for the planned study from REC-H.

1.3 UNIVERSITY STUDENTS AS PARTICIPANTS

1. Subsequent to REC-H review and approval of the study, researchers must request and obtain permission from one/more of the following relevant levels of authority in order to access University students for research purposes. All requests must have prior research ethics approval for the planned study from REC-H.
 - a. For student participants across more than a single Faculty, the DVC Research, Innovation and Internationalisation (DVC: RII);
 - b. For student participants across multiple Departments in a single Faculty, the Executive Dean of the relevant Faculty;
 - c. For student participants across a single Department, the Head of Department of the relevant Department.
2. As a matter of courtesy, it is advised that lower levels of authority (secondary gatekeepers such as the HOD and Dean in the case of the DVC: RII, and the HOD in the case of the Faculty Dean) to that of the primary gatekeeper also be informed of the conducting of the study with the relevant student group(s).